STRIPES Web-based Training Continues To Be Available on OLC2!

Training for the Strategic Integrated Procurement Enterprise System (STRIPES), an integral component of the iManage program, is available in a web-based interactive format.

STRIPES, the electronic procurement system to be used throughout the Department for planning, executing, and administering acquisition and financial assistance actions, is being deployed across the Department. During this deployment, the STRIPES Project team is offering Computer-based Training (CBT) through DOE's Online Learning Center (OLC2) capability.

OLC2 offers training to enable you to make the best use of this new system. To access this training, you may need to first log on to the upgraded OLC2 at https://olc2.energy.gov/elms/learner/login.jsp to ensure your desktop system is properly configured. If you are unable to log-in to the OLC2, contact the OLC2 Help Desk at energyolc@hq.doe.gov to obtain and complete the request form for an OLC account.

The four STRIPES courses being offered include:

> STRIPES Navigation
> In this course you will learn what STRIPES is, what your STRIPES role will be, how to log on, log off, and change your password, how to navigate the STRIPES interface, use your Inbox to stay informed about the status of STRIPES documents, create and view notifications, personalize your view of STRIPES by setting your preferences, create a document, search for documents, and route a document.

> STRIPES Initiating Procurement
> In this course you will learn how to create an Advanced Procurement Plain in STRIPES, modify an APP, use the APP to create a Requisition, create a requisition, an EZ requisition, a Requisition for Modification, and how to create a requisition for Financial Assistance.

> STRIPES Reviewer and Approver
> In this course you will learn how to search for documents you need to approve, how to read the status and route history of a STRIPES document, how to view and open attachments and supporting documents, how to add accounting information to the STRIPES document, and how to approve, disapprove, and add comments to a routed STRIPES document.

> STRIPES Micro-Purchases
> In this course you will learn how to set up your Purchase Card (PCard) in the Preferences menu, how to create an EZ-REQ, create a PCard document, and close out a PCard document in STRIPES.

For additional information about STRIPES, please go to our website at: http://www.cfo.doe.gov/corpsyst/i-manage/STRIPES.htm. Questions regarding completing the STRIPES CBT's should be directed to the help desk for the DOE Online Learning Center at (202)586-3607 or by email at energyolc@hq.doe.gov.